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# COSHOCTON FOOTLIGHT PLAYERS

## ANNUAL MEETING

### MINUTES OF THE AUGUST 3, 2021 MEETING

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Board of Directors President Brenda Blanford called the meeting to order at 7:01 p.m. Attendees included: Patty Wherley, Donovan Rice, Dave Custer, Norma Owens, Nick Fischer, Sheila Mayse, Brenda Blanford, Shane Pyle, Chuck Hathaway, Ann Rollman, Jackie McCune, Roger Eastman, Diana Marlatt, Kathy Reid, Paula Hathaway and Jesse Whinnery.

#### MINUTES:

- A motion was made by Kathy Reid and seconded by Sheila Mayse to approve the 2020 Annual Meeting minutes as provided). Motion carried with all members voting yes.

#### BOARD OF TRUSTEES REPORTS:

##### President's Report – Dave Custer

- A leak above the furniture loft continues to be a problem. Dave Unger of Specialty Roofing did a free temporary fix.
  - Jesse Whinnery brought in a large ozone machine to get rid of the mold that resulted from the leak.
- Trustees made some minor restroom repairs and removed a stump from the front yard
- Work on a concrete walkway which will run along the driveway/parking lot from N. Whitewoman Street to the building steps will begin in a few days.
  - Members asked if the front steps could be fixed at the same time.
- Trustees are keeping an eye on a crack that runs down the center of the auditorium.
  - Attempts are being made to find photographs of the auditorium renovation that might show the state of the crack at that point.
- A grant in the amount of \$4,400 was received to address the draining issue behind the theater. Work is expected to begin after Labor Day.

##### Treasurer's Report – Norma Owens

(report attached to original minutes)

- |                                       |             |
|---------------------------------------|-------------|
| • 2020-2021 Beginning Balance:        | \$1,821.68  |
| • 2020-2021 Inflow from main account: | \$13,000.00 |
| Rental Income from Court              | \$1,200.00  |
| Insurance Refund                      | \$193.00    |
| • 2020-2021 Expenses:                 | \$13,238.67 |
| • 2020-2021 Ending Balance:           | \$2,976.01  |

A motion was made by Shane Pyle and seconded by Roger Eastman to approve the Trustees Treasurer's Report. Motion carried with all members voting yes.

#### BOARD OF DIRECTORS REPORTS:

##### Treasurer's Report – Chuck Hathaway

- Chuck noted that the board did get some COVID relief money as well as a little more than \$22,000 in donations/grants from individuals. The Coshocton Foundation and the Ohio Mid East Government Association.
- We also brought in \$13,490 in memberships for a season that never happened.

- It was also noted that all royalties for the 2021-2022 season have been paid.
- 2020-2021 Beginning Balance: \$44,964.52
- 2020-2021 Income: \$25,202.68
- 2020-2021 Expenses: \$24,147.52
- 2020-2021 Ending Balance: \$46,019.68

A motion was made by Jackie McCune and seconded by Roger Eastman to approve the Board of Officers Treasurer's Report. Motion carried with all members voting yes.

#### **Play Reading Committee Report– Nick Fischer**

- More than 100 people attended the Season Announcement Party.
- Scheduled for the 2021-2022 Season are 2 musicals and 2 comedies: Forever Plaid, The View From Here, Nana's Naughty Knickers, Grey Gardens and Adventures of a Comic Book Artist (Children's Production).
- Nick also noted that curtain times will be changing. **CURTAIN TIMES WILL NOW BE 7:30 P.M. FOR EVENING PERFORMANCES AND 2:30 P.M. FOR MATINEES.**
- September 15<sup>th</sup> is the deadline to submit plays for the 2022-2023 season.

#### **Business Manager – Sheila Mayse**

- Membership letters will go out soon.
- Work has started on obtaining commercial contributors
- Working on a new website

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

#### **Committee Establishment**

- Sheila is interested in establishing a variety of Committees to help lighten the Board of Officer's workload.
  - Committees will answer to the Board of Officers and work on specific functions such as receptions, soliciting commercial contributors etc.

#### **Special Recognition**

- The Board of Officers recognized Chuck Hathaway for his 31 years of service as Treasurer to the Board of Directors, as well as his participation as an actor, director and backstage worker.
- The Board will officially dedicate the Box Office in Chuck's honor and granted him a lifetime membership to the Footlight Players.

#### **Election of Officers**

The Board of Trustees put forth the following slate of members and opened the floor for additional nominations.

#### **Board of Officers:**

- Brenda Blanford, Nick Fischer, Sheila Mayse, Shane Pyle, Donovan Rice and Patty Wherley

#### **New Trustee:**

- Ann Rollman

**No additional nominations were brought forth.**

- A motion was made by Shane Pyle and seconded by Brenda Blanford to close the nominations. Motion carried with all members voting yes.
- A motion was made by Sheila Mayse and seconded by Roger Eastman approve the Board of Officers as proposed. Motion carried with all members voting yes.
- A motion was made by Sheila Mayse and seconded by Norma Owens to add Ann Rollman to the Board of Trustees. Motion carried with all members voting yes.

**Recognitions**

- Denny Blanford publicly thanked outgoing Trustee Kathy Reid for her years of service to the Board of Trustees
- A moment of silence was also observed for the “monumental loss” to our theater family with the passing of Bruce Reid and Susan Gordon over the last year.

**ADJOURN**

A motion was made by Patty Wherley and seconded by Nick Fischer to adjourn. Motion carried with all members voting yes. Meeting Adjourned at 7:39 p.m.

**APPROVED:**

BOARD PRESIDENT: \_\_\_\_\_ Date: \_\_\_\_\_

TRUSTEES PRESIDENT: \_\_\_\_\_ Date: \_\_\_\_\_

SECRETARY: \_\_\_\_\_ Date: \_\_\_\_\_